

RIVER RIDGE SCHOOL DISTRICT  
BUILDINGS AND GROUNDS COMMITTEE MEETING  
May 31, 2016, 5:00 PM  
(As amended 6/10/16)

The Buildings and Grounds Committee met in the Multi-Purpose Room of the Patch Grove School District located at 11165 County Highway P, PO Box 78, Patch Grove, WI.

- I. The meeting was called to order at 5:13 pm by Cory Raisbeck.
- II. The following board members were present: Cory Moravits, Ken Nies, and Cory Raisbeck. Also present was Superintendent Dr. Jeff Athey and Maintenance Director Troy Marshall.
- III. Dr. Athey shared that the meeting notice was properly posted at 10:30 am on May 23, 2016. A motion to accept this action was made by Cory Moravits. The motion was seconded by Cory Raisbeck. The motion carried on a voice vote.
- IV. The Committee held a brief discussion about who should assume chairmanship of the committee for 2016/17. That chair responsibility was accepted by Ken Nies.
- V. No one signed up to speak under the "Appearances" section of the agenda.
- VI. The Committee discussed long-range planning. Their charge was to discuss the recommendations brought forward in February by a citizen's "Fiscal Responsibilities" task force and a citizen's "Facilities" task force.

The Committee discussed the following "**Fiscal Responsibilities**" task force recommendations and actions:

**Fiscal Responsibility/Efficiencies – Recommendation:** Operate RRSD from one site to efficiently utilize staff and all other resources of the district to offer the best educational opportunities for our students in a safe, healthy environment.

**Action 1 – Refill the Business Manager position with a highly qualified, experience candidate . . .** The Committee noted that this has been done. Kevin Kocer begins working with Carol Harris on June 1.

**Action 14 - Hire qualified staff, trust and empower those professionals to lead the school district into the future with regards to student safety, valued education curriculum and practices, and fiscal integrity.** Dr. Athey replied that it is our intent to hire the best persons for the job; support their growth/development once employed, and hopefully retain them for as long as possible.

**Action 5 – Consider lengthening the contract time for education in a day.** Dr. Athey replied by saying all schools must comply with Standard F of the Wisconsin State Standards. "Hours & Minutes of Instruction". Our school calendar does comply with this standard and we have ample cushion built in for snow days/inclement weather and unforeseen emergencies (such as the broken water pipe we had back in September). No changes for altering the start/stop times of the RRSD school day are being recommended at this time.

**Action 6– Use purchase requisitions distinguished between NEEDS and WANTS, and prioritized for each. Fund needs within the annual budget parameters and limitations.** Dr. Athey said information that went out to teachers for next school year talked about “zero-based budgeting” and requesting to order something that is needed, not so much because it’s desired or would be nice. Both he and Clay Koenig have to authorize/sign off on a requisition before it gets approved. Requisitions are also discussed with the Business Manager. In other words, anything that is eventually ordered must go through a review process. Again, this is for the purpose of trying to be fiscally – responsible.

Regarding the recommendations from the “**Facilities**” task force, the Buildings and Grounds Committee recommended that the following four options be evaluated by the District Board:

- A. Two sites: Keep things as they are now (e.g., 5<sup>th</sup> and 6<sup>th</sup> graders at Upper Elementary in Bloomington with all other grades/students in Patch Grove).
- B. Two sites: Place 4K-4th graders in Bloomington and 5<sup>th</sup>-12<sup>th</sup> grades at Patch Grove.
- C. One site at Patch Grove while continuing to use the football field and track in Bloomington. This would require additional classrooms and a second gym at Patch Grove.
- D. One site at Patch Grove with no reliance on the Bloomington campus– this would require additional classrooms, a second gym, and a football field and track at Patch Grove.

The Committee recommended Administration contact McKinstry to gain estimated costs for each of the four options.

The Committee declined to recommend dissolving the school district or consolidating with another district.

The Committee will report its recommendations to the full board at a Special Board meeting on June 1<sup>st</sup> 2016.

- VII. There were no member suggestions and recommendations for future agenda items.
- VIII. The next Buildings & Grounds Committee meeting will be Thursday, June 16, 2016 beginning at 5:00 pm.
- IX. Cory Moravits moved for adjournment. The motion was seconded by Cory Raisbeck. The motion carried on a voice vote. The meeting adjourned at 8:15 pm.